



**VICTORIA PARK CHILD CARE CENTRE
2020 CHILD CARE SCHEDULE REQUEST**

MARCH - APRIL 2020

(includes May 1, 2020)

DATE RECEIVED IN OFFICE: (d)____(m)____(y)____

APPROVED BY ADMIN: YES () NO ()

IF NO, STATE REASON: _____

SIGNATURE OF ADMIN: _____

CHILD'S NAME:

**PARENT/GUARDIAN
NAME (PRINTED):**

**Please indicate one of the following in EVERY weekday of the month:
the daily hours of care needed OR an "X" in the box beside "NO CARE"**

March 2020

MON MAR 2	TUE 3	WED 4	THUR 5	FRI 6
NO CARE	NO CARE	NO CARE	NO CARE	NO CARE
MON 9	TUE 10	WED 11	THUR 12	FRI 13
				PA Day ALL SCHOOLS
NO CARE	NO CARE	NO CARE	NO CARE	NO CARE
MON 16	TUE 17	WED 18	THUR 19	FRI 20
SCHOOL BREAK	SCHOOL BREAK	SCHOOL BREAK	SCHOOL BREAK	SCHOOL BREAK
NO CARE	NO CARE	NO CARE	NO CARE	NO CARE
MON 23	TUE 24	WED 25	THUR 26	FRI 27
NO CARE	NO CARE	NO CARE	NO CARE	NO CARE
MON 30	TUE 31	WED APR 1	THUR 2	FRI 3
NO CARE	NO CARE	NO CARE	NO CARE	NO CARE

April 2020 (includes to May 1, 2020)

MON 6	TUE 7	WED 8	THUR 9	FRI 10
				CLOSED for GOOD FRIDAY
NO CARE	NO CARE	NO CARE	NO CARE	NO CARE
MON 13	TUE 14	WED 15	THUR 16	FRI 17
PA Day ALL SCHOOLS				
NO CARE	NO CARE	NO CARE	NO CARE	NO CARE
MON 20	TUE 21	WED 22	THUR 23	FRI 24
				PA Day ALL SCHOOLS
NO CARE	NO CARE	NO CARE	NO CARE	NO CARE
MON 27	TUE 28	WED 29	THUR 30	FRI MAY 1
NO CARE	NO CARE	NO CARE	NO CARE	NO CARE

I, hereby, confirm that the completed schedule request reflects my child care needs. I understand that I will be billed according to this schedule once approved. Additional days may be added ONLY IF SPACE PERMITS. Arriving unexpectedly cannot be permitted. Changes to the schedule (request to add days/cancel days/book vacation time) must be submitted in writing on the **Change to Schedule Form TWO** weeks before the change will occur. Full fees apply if notice is less than **TWO** weeks and when all "free" days are used.

Parent/Guardian Signature: _____ **Date:** (d) ____ (m) ____ (y) ____

SUBMIT THIS COMPLETED SCHEDULE TO THE OFFICE BEFORE: FEBRUARY 7, 2020

**** SPACES LIMITED ****