



**COOK'S HOME CHILD CARE AGENCY**  
**CHILD CARE SCHEDULE REQUEST**  
**April 2021**

**SPECIAL DATES**  
 Apr 2: Good Friday (closed) \*  
 Apr 5: Easter Monday \* **PA Day** - All Schools  
 Apr 23: \* **PA Day** - All Schools

<b>CHILD'S NAME:</b>	<b>PARENT/GUARDIAN NAME (PRINTED):</b>
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Please indicate one of the following in EVERY weekday of the month: the daily hours of care needed OR check the box beside "NO CARE"

Month: April 2021

				THUR	*FRI	SAT
				Time In	Closed for Good Friday	Time In
				Time Out		Time Out
				NO CARE		NO CARE
SUN	*MON PA Day	TUE	WED	THUR	FRI	SAT
Time In	Time In	Time In	Time In	Time In	Time In	Time In
Time Out	Time Out	Time Out	Time Out	Time Out	Time Out	Time Out
NO CARE	NO CARE	NO CARE	NO CARE	NO CARE	NO CARE	NO CARE
SUN	MON	TUE	WED	THUR	FRI	SAT
Time In	Time In	Time In	Time In	Time In	Time In	Time In
Time Out	Time Out	Time Out	Time Out	Time Out	Time Out	Time Out
NO CARE	NO CARE	NO CARE	NO CARE	NO CARE	NO CARE	NO CARE
SUN	MON	TUE	WED	THUR	*FRI PA Day	SAT
Time In	Time In	Time In	Time In	Time In	Time In	Time In
Time Out	Time Out	Time Out	Time Out	Time Out	Time Out	Time Out
NO CARE	NO CARE	NO CARE	NO CARE	NO CARE	NO CARE	NO CARE
SUN	MON	TUE	WED	THUR	FRI	
Time In	Time In	Time In	Time In	Time In	Time In	
Time Out	Time Out	Time Out	Time Out	Time Out	Time Out	
NO CARE	NO CARE	NO CARE	NO CARE	NO CARE	NO CARE	

I, hereby, confirm that the completed schedule request reflects my child care needs. I understand that I will be billed according to this schedule once it is approved. Additional days may be added ONLY IF SPACE PERMITS. Arriving unexpectedly cannot be permitted. Changes to the schedule (request to add days, cancel days, book vacation time) must be submitted in writing on the **Change to Schedule Form TWO** weeks before the change will occur. Full fees apply if notice is less than **TWO** weeks and when all "free" days are used.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SUBMIT THIS COMPLETED SCHEDULE TO THE OFFICE BEFORE: March 15, 2021**  
 \*\*\*\* SPACES LIMITED \*\*\*\*