



VICTORIA PARK CHILD CARE CENTRE  
CHILD CARE SCHEDULE REQUEST  
**November & December 2024**

**SPECIAL DATES**

**Dec 25- Christmas Day- DayCare Closed**  
**Dec 26- Boxing Day- Daycare Closed**  
**Dec 24 & 31- Close at 12:00**  
**Dec 23-31 Schools Closed**

CHILD'S NAME:

PARENT/GUARDIAN  
 NAME (PRINTED):

Please indicate one of the following in EVERY weekday of the month:  
 the daily hours of care needed OR check the box beside "NO CARE"

Month: NOVEMBER 2024

Month: DECEMBER 2024

	<b>FRI</b>
	Time In
	Time Out
	<b>NO CARE</b>

<b>MON</b>	<b>TUE</b>	<b>WED</b>	<b>THU</b>	<b>FRI</b>
Time In	Time In	Time In	Time In	Time In
Time Out	Time Out	Time Out	Time Out	Time Out
<b>NO CARE</b>	<b>NO CARE</b>	<b>NO CARE</b>	<b>NO CARE</b>	<b>NO CARE</b>

<b>MON</b>	<b>TUE</b>	<b>WED</b>	<b>THU</b>	<b>FRI</b>
Time In	Time In	Time In	Time In	Time In
Time Out	Time Out	Time Out	Time Out	Time Out
<b>NO CARE</b>	<b>NO CARE</b>	<b>NO CARE</b>	<b>NO CARE</b>	<b>NO CARE</b>

<b>MON</b>	<b>TUE</b>	<b>WED</b>	<b>THU</b>	<b>FRI</b>
Time In	Time In	Time In	Time In	Time In
Time Out	Time Out	Time Out	Time Out	Time Out
<b>NO CARE</b>	<b>NO CARE</b>	<b>NO CARE</b>	<b>NO CARE</b>	<b>NO CARE</b>

<b>MON</b>	<b>TUE</b>	<b>WED</b>	<b>THU</b>	<b>FRI</b>
Time In	Time In	Time In	Time In	Time In
Time Out	Time Out	Time Out	Time Out	Time Out
<b>NO CARE</b>	<b>NO CARE</b>	<b>NO CARE</b>	<b>NO CARE</b>	<b>NO CARE</b>

<b>MON</b>	<b>TUE</b>	<b>WED</b>	<b>THU</b>	<b>FRI</b>
Time In	Time In	Time In	Time In	Time In
Time Out	Time Out	Time Out	Time Out	Time Out
<b>NO CARE</b>	<b>NO CARE</b>	<b>NO CARE</b>	<b>NO CARE</b>	<b>NO CARE</b>

<b>MON</b>	<b>TUE</b>	<b>WED</b>	<b>THU</b>	<b>FRI</b>
Time In	Time In	Time In	Time In	Time In
Time Out	Time Out	Time Out	Time Out	Time Out
<b>NO CARE</b>	<b>NO CARE</b>	<b>NO CARE</b>	<b>NO CARE</b>	<b>NO CARE</b>

<b>MON</b>	<b>TUE</b>	<b>WED</b>	<b>THU</b>	<b>FRI</b>
Time In	Time In	<b>Christmas Day CLOSED</b>	<b>Boxing Day CLOSED</b>	Time In
Time Out	Time Out			Time Out
<b>NO CARE</b>	<b>NO CARE</b>			<b>NO CARE</b>

<b>MON</b>	<b>TUE</b>	<b>WED</b>	<b>THU</b>	<b>FRI</b>
Time In	Time In	Time In	Time In	Time In
Time Out	Time Out	Time Out	Time Out	Time Out
<b>NO CARE</b>	<b>NO CARE</b>	<b>NO CARE</b>	<b>NO CARE</b>	<b>NO CARE</b>

<b>MON</b> 30	<b>TUE</b> 31	<b>WED</b> 01	<b>*THU</b> 02	<b>FRI</b> 03
Time In	Time In	<b>New Years Day CLOSED</b>	Time In	Time In
Time Out	Time Out		Time Out	Time Out
<b>NO CARE</b>	<b>NO CARE</b>		<b>NO CARE</b>	<b>NO CARE</b>

I, hereby, confirm that the completed schedule request reflects my **Child Care** needs. I understand that I will be billed according to this schedule once it is approved. Additional days may be added ONLY IF SPACE PERMITS. Arriving unexpectedly cannot be permitted. Changes to the schedule (request to add days, cancel days, book vacation time) must be submitted in writing on the **Change to Schedule Form TWO** weeks before the change will occur. Full fees apply if notice is less than **TWO** weeks and when all "free" days are used.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SUBMIT THIS COMPLETED SCHEDULE TO THE OFFICE BEFORE: OCTOBER 12, 2024**

\*\*\*\* SPACES LIMITED \*\*\*\*